



School Board Meeting Minutes

Date: 15 February 2017

Time: 3.10-4.30

Present: Denise DeWolfe, Llorrel Neville, Chris Hennessy, Jamie Dadd, Neil Hartnell, Phillip Smith, Michelle Prescott

Apologies: Kim Pomfret

Agenda Item	Discussion Points	Action
Individual endorsement of Code of Conduct	Chris read the current code of conduct and a show of hands determined unanimous endorsement. It was agreed that a register of signatories should be added to the Board Charter and should be held on file by CPS	Chris to organise a signatories register. Phil (acting secretary) to circulate for member signature
Recommend continuation of Kim Pomfret's position on the board.	Due to time and commitment pressure Kim has resigned from the board. The need to recruit a replacement board member and secretary was discussed. It was agreed to advertise in the CPS newsletter and Phil agreed to act as interim secretary.	Chris to include request for interest in the upcoming newsletter. Jamie to touch base with Phil about secretary handover.
Discuss Board training	2 days are needed for board training of 3 members (chair, principal and a staff member) Jamie, Chris and Llorrel.	Chris to determine available training dates. Jamie and Llorrel to align availability to dates determined
Discuss re-branding and marketing for school	Discussion identified Dianella PPS to have a suitable website. It was also agreed that the CPS Logo could use refreshment but not a major change.	Chris to engage a suitable web design company.
Summary of Student Performance Data.	Chris presented student performance data requested by the Fogarty foundation.	No action
Review of draft 2017 Business Plan	Chris presented current business plan. Discussion outlined the need for community feedback. It was determined that this could wait on the results of the Fogarty foundation feedback survey	No action
Discuss recruitment of community members to the Board	In discussion it was ascertained that a member of the Chidlow Progress association, Peter Hacket, could be a good fit for the current needs of the Board	Jamie to contact Peter Hacket to gauge his level of interest

Next Meeting: 15 March 2017 at 3.10 – 4.30, in the conference room CPS.